**应聘人员登记表**

应聘职位： 填写日期：

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| 姓名 |  | 性别 | |  | | 年龄 | |  | | 婚姻状况 | | | | □已婚 □未婚 | 照片 |
| 籍贯 |  | 户口性质 | |  | | 政治面貌 | |  | |
| 最高学历 |  | 身份证号码 | |  | | | | | | 期望薪资 | | | |  |
| 计算机等级 |  | 毕业院校 | |  | | | | | | 专业 | | | |  |
| 电子邮箱 |  | | | | | | | | | 联系电话 | | | | |  |
| 通讯地址 |  | | | | | | | | | 邮政编码 | | | | |  |
| 教育背景 | 起止年月 | | 毕业院校 | | | | | | | 专业 | | | | | 学历 |
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| 奖惩情况 |  | | | | | | | | | | | | | | |
| 主要培训  经历 |  | | | | | | | | | | | | | | |
| 工作经历 | 起止年月 | | 工作单位 | | | | 任职部门 | | 职务 | | 薪资 | | 公司人数 | | 证明人及电话 |
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| 业绩及荣誉： | | | | | | | | | | | | | | |
| 离职原因： | | | | | | | | | | | | | | |
| 家庭及主要社会关系 | 关系 | | 姓名 | | 年龄 | 工作单位 | | | | | | 职务 | | | 电话 |
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| 1、你比较擅长的工作： | | | | | | | | | | | | | | | |
| 2、请列出你选择工作的关键因素，并说明你所希望的工作环境： | | | | | | | | | | | | | | | |
| 3、如通过我公司复试与体检，可否马上签约？若不可请说明： | | | | | | | | | | | | | | | |
| 本人承诺以上所填写内容均为真实有效，如有虚假愿意承担任何法律后果。签名： | | | | | | | | | | | | | | | |